

## Minutes of the Safety Committee

Monday, Sept 13, 2010

Present: Claire Hardie (1101), Lillian Mierzwa (2504), Pauline Walsh (2005), Luba, Marsha Melnik (2403) (chair/recorder)

Absent: Bob Howell (Board Liaison)

1. Minutes of Aug accepted. 2. Agenda accepted after addition.
2. Marsha reported that the Board has given us the go ahead for the Police Safety Audit.

**Marsha**

We will speak to Isan about a convenient time for him and members of the committee to do the Audit. Then we will contact the police to arrange the audit.

**Bob Howell**

3. Follow-up from Board Meeting(s) - report tabled to October meeting
  - Vinegar/Baking Soda products for foyer
  - Notice in floor garbage rooms
  - Street delivery signs
  - Health and Safety Website
  - Bulletin Board near mailboxes

**Marsha**

4. List of Residents Needing Assistance
  - a) Marsha presented a mock-up of a notice to go to each unit (see attached) After committee input, Marsha will send around the draft document for input. Then she will discuss delivery with Isan. We suggest a notice be put up in the elevators a few days prior and a follow-up notice for handing the forms in. There will be one re-distribution to the units who did not return their forms.
  - b) We suggest a small notice be posted on P1/P2/PR bulletin boards reminding residents to inform management office if they are temporarily in need of assistance (post-op, fractures)

5. Fire Department workshop - to be discussed in October

**Claire**

6. Earthquake Info

Claire reported that probably '2' copies of the info sheet were picked up. She will speak to Isan about posting a copy on P1/P2/PR Bulletin Boards.

**Claire**

7. The Committee is considering compiling Info Sheets on other topics, such as what to do during a power outage, for distribution in the Party Room.

**Lillian**

8. Cleaning/Air Freshener Supplies

The Committee is continuing to work on this issue. Lillian will call Public Health for information about toxic vs non-toxic cleaners.

9. Marsha reported that Isan agreed to post our minutes once they have been OK'd by the Committee.

**Claire**

10. A short brain-storm about the who, what, when of Floor Captains. It was then decided that we should hold an open meeting for all residents to continue this discussion, and hopefully some people will volunteer to be Floor Captains. Then we will devise a more organized approach for recruitment. Claire will do a write-up for the Newsletter.

Agenda items (to be carried forward): Protocol for when/how to use the PA system;

**Next meeting:**

**Wednesday, Oct 13**

**at 7:00**

**in the Party Room**